

**For Single Room**

# Application Guidelines for October 2025 Occupancy

Yokohama National University  
Minesawa International Student Dormitory

For International Students



Student Support Division, YNU



# Application Guidelines for October 2025 Occupancy Yokohama National University Minesawa International Student Dormitory For International Students

Minesawa International Student Dormitory accepts diverse students not only from Japan but also various countries in the world.

You may be confused by differences in lifestyles and ways of thinking while living together, but it is a good opportunity for the residents to learn diversity, and we expect them to respect each other and grow up together.

## 1. Eligibility (Should meet conditions below)

- ※Please do not submit applications for more than one dormitory ( Minesawa International Student Dormitory, Ooka IR and Tokiwadai IR). If applicants apply for Ooka IR and Tokiwadai IR before the announcement of the lottery result or notice for additional occupancy, their application will be cancelled automatically.
- ※Those who are accepted in Yokohama International Student House lose eligibility to apply for Minesawa International Student Dormitory.
- ※Occupancy period is 6-month term from April or October. If you stay for even one day during the 6 months, your occupancy record is counted as 6 months.

(1) International students (except Accredited Auditors and Auditors) currently enrolled at Yokohama National University as of October 1, 2025.

OR International students (except Accredited Auditors and Auditors) scheduled to enroll at Yokohama National University in October 2025.

※International students who have eligibility and have lived in Minesawa International Student Dormitory need to apply for extending period of occupancy.

※Students who receive a grant (excluding purpose of research) of exceeding 100,000 yen per month from YNU, dispatching institution or other organizations are not eligible to apply.

※Permission to reside in housing will be terminated if the applicant does not enroll in the university in October 2025 or lose YNU student status.

※Residents who lose their YNU student status must vacate their student housing.

※Note that suspension from the University, leave of absence, or study abroad for a period of three months or more is grounds for disqualification of right to student housing.

(2) (Primary) Students who have never lived or have lived for 6 months as of September 30, 2025 in the International Student House or Minesawa International Student Dormitory.

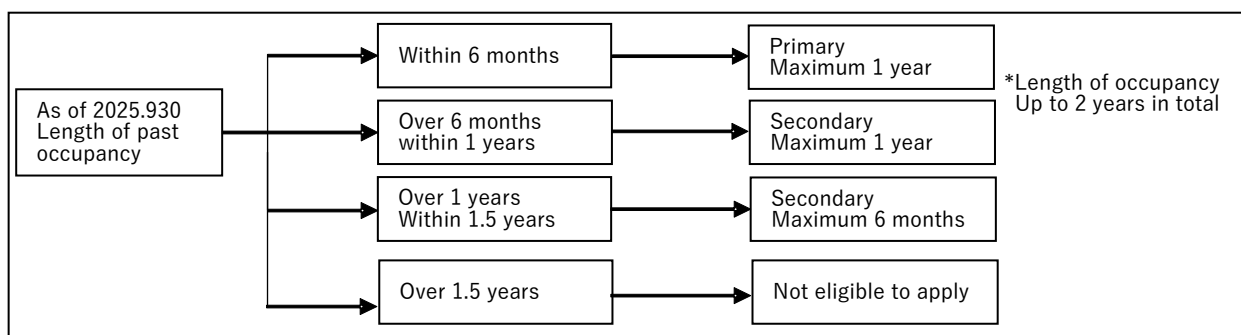
(Secondary) Students who have lived in those two dormitories for one year or one year and six months as of September 30, 2025.

※Applicants who have lived in those two dormitories for one year and 6 months as of September 30, 2025, or who are research students (except MEXT students) as of October 2025 can only apply for 6 months occupancy.

※Students who have lived in those two dormitories for two years in total are not eligible.

※Students who have lived in those two dormitories **for one year or one year and six months in total** are eligible as **secondary applicants** and possible to move in if there are still units open after the primary lottery.

(3) Students who can register the Minesawa International Student dormitory address as their residence at both the ward office and YNU and besides students who can actually live in the dormitory.



## 2. Period of Occupancy

1 year occupancy	October 1, 2025	～	September 18, 2026
6 months occupancy	October 1, 2025	～	March 19, 2026

(Note) You may not occupy or leave belongings in the units before April 1, 2025.

## 3. Expected Unit Availability

Dormitory	Single male room	Single female room
Minesawa International Student Dormitory	About 20units	About 27units

## 4. Accommodations

### Minesawa International Student Dormitory

Location: Minesawa-cho 305-1, Hodogaya Ward, Yokohama 240-0061 Tel. 045-336-2222

(Access: 5-min. walk from YNU campus)

		General Information
Fees	Rent	5,700 JPY/month
	Maintenance	5,130 JPY/month
Minesawa Dormitory Office Hours		Mondays, Tuesdays, Thursdays, Fridays and Saturdays 10:00 - 12:45, 13:45 - 18:00 ※It may be changed due to circumstances

※Rent and Maintenance fees are subject to change. Electricity, water and gas used in each resident's room and shared area are charged separately.

※Driving in and parking at Minesawa International Student Dormitory is prohibited

※Smoking is not allowed in the room or the building. There is one outdoor smoking area. If smoking is detected outside the smoking area, you may be asked to leave the dormitory.

### (1) Equipment of Residence Building

○Roosnami rooms are private rooms(12 m<sup>2</sup>)

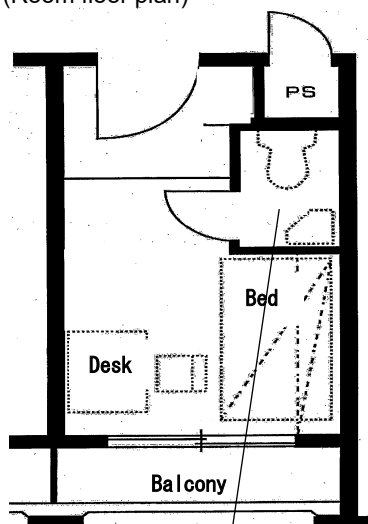
Bed / Desk / Swivel Chair / Desk light / Blind / Window screen / Unit-type washbasin and toilet (With Ventilator) / Air conditioner / Electricity (20A. TV common antenna terminal: call chime) / Telephone terminal (Contract with NTT East required.)

※Rinoleum flooring is used in the rooms.

※Internet access is available by plugging a LAN cable (provided by each resident) into the modular jack and connecting it to your PC. There is no need to make a separate contract.

※If you wish to use Wi-Fi, please purchase or rent a wireless router.

(Room floor plan)



Unit-type washbasin Room entrance and toilet

(Room entrance)



(Room interior)

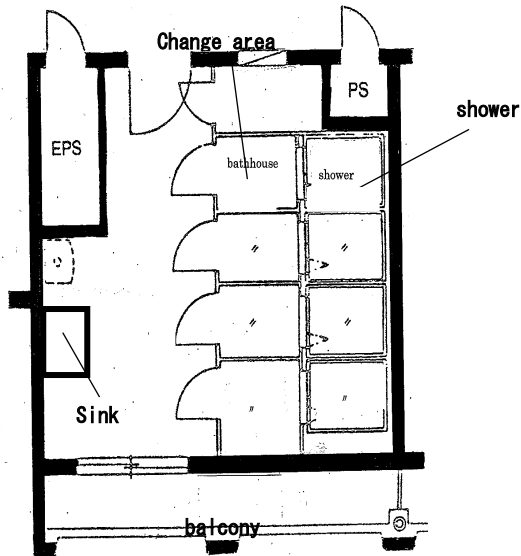


○Shared Facilities include

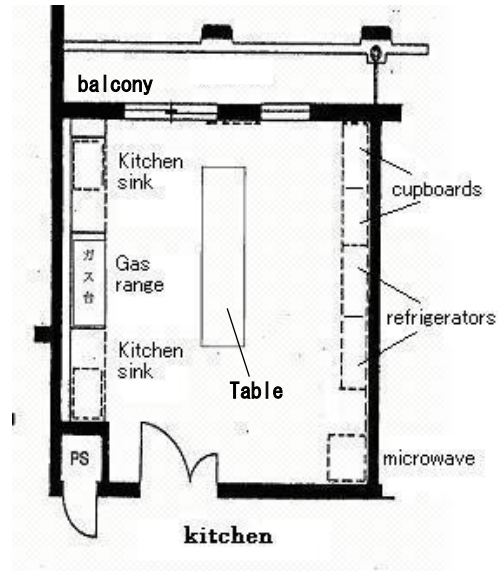
Shower room(4 unit showers installed on each floor.)

Shared Kitchen(1 kitchen on each floor.Sink, gas range, cupboard, instant boiler, refrigerator, microwave, toaster in each kitchen.

Mailbox(Each resident's mailbox is located at the mailbox corner on the first floor of each building.)

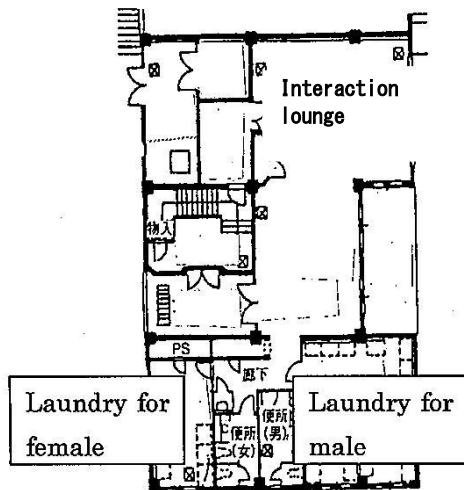


Shower Room

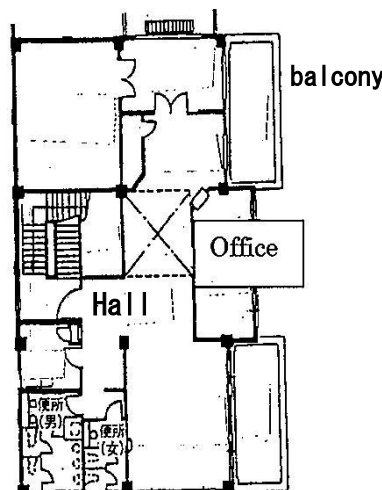


(2) Equipment of Shared Building

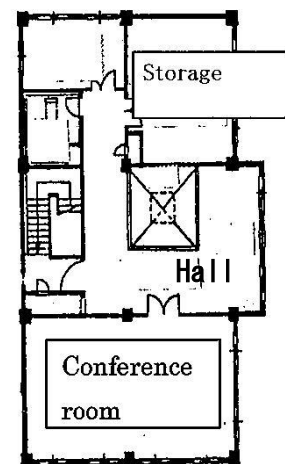
Interaction Lounge, Laundry room for male and female,Vending machine, Office, Hall, Meeting room, Lounge



First floor



Second floor



Third floor

## 5. Dormitory Fees 【IMPORTANT】

Fees are not calculated on a prorated basis. A full month's rent is levied for a mid-month move-in or out. The payment slip is issued by the middle of month and be posted in your mailbox. You must pay at Convenience stores such as 7-Eleven/LAWSON/Family Mart by the end of month.

※Transfer fee shall be on your expense.

※If your rent or maintenance fees are overdue for more than 3 months for no justifiable reason, you are ordered to leave.

## 6. Application Procedure

### (1) Documents to be submitted

Application forms	Attachments *Your application will be accepted only when the documents have been sent to the address below. E-mail address for submission: <a href="mailto:gakusei.gakusei@ynu.ac.jp">gakusei.gakusei@ynu.ac.jp</a>
Application Form ① *Fill in the web application form	1. Copy of residence card (front and back) 2. Required documents vary depending on the applicant. [YNU student] Copy of student ID [Newly enrolled students] Notification of Acceptance [Students whose present ID period terminate in September 2025] Research Student Period Extension Permit 3. (Those who does not have a residence card) A copy of your passport (a page with your name and ID photo, etc.)

※If you cannot submit the attachments by the time of application, please submit them to [gakusei.gakusei@ynu.ac.jp](mailto:gakusei.gakusei@ynu.ac.jp) as soon as you get it.

### (2) Application Submission: Student Support Division

#### ① How to submit the Application Form ①

Please apply on the web application form below.

If you have trouble applying online, contact the Student Support Division. (See P8 for contacts)

<https://forms.office.com/r/DKhB4PqRyn>



#### ② How to submit the attached documents

Please send the attached documents listed in 6(1) above to the following e-mail address, clearly indicating the name of the applicant.

E-mail address for submission: [gakusei.gakusei@ynu.ac.jp](mailto:gakusei.gakusei@ynu.ac.jp)

※Once both (1) and (2) above have been submitted, acceptance is complete.

Please note that acceptance is not complete with only one of them.

### (3) Application Period

**Thursday, July 3, 2025 ~ Friday, July 18, 2025 Closing at 17:00(Japan time)**

NOTE!! The application is not accepted if documents are incomplete.

※A receipt number will be sent by e-mail after we receive your application.

We use this receipt number for the announcement of the result and your room number. Please keep the email message with the receipt number till the announcements.

※If you do not receive an email with the receipt number for more than 3 business days after you applied, be sure to contact the Student Support Division.

#### (4) How to select residents

If the number of applications exceeds the number of available units, the Student Support Division will decide based on the order of priority below. Then drawings will be held in the order of priority exceeding the available units to decide the winner. Applicants or proxies will not participate in the drawing.

(Order of priority)

1. Students who enroll in October 2025 and enter Japan from overseas
2. Students who enroll in October 2025 living in Japan already
3. YNU students who first time enter Japan from overseas
4. YNU students who are already living in Japan

#### (5) Announcement of Lottery Results

Date: Friday, August 1, 2025 around noon

Place: Student Support Division website (<https://www.gakuseisupport.ynu.ac.jp/>)

※The winning and waitlisted numbers of all applicants will be announced.

※Be sure to check the result announcement on the website.



### 7. Procedures and precautions following the lottery results announcement

#### (1) Inform your intention

- ① The lottery winners need to send your notice of intention either to move in or decline on an Intention Form below.

**Intention Form:** <https://forms.office.com/r/BHWN6fSDBw>

**Acceptance period:** Friday August 1 through Thursday August 7.  
Closing at 17:00(Japan time)

※Failure to inform your intention to the Student Support Division

by Thursday August 7 will result in forfeiture of the right to move in.

※If you do not receive any reply from Student Support Division after 2 business days(except Saturdays,Sundays,and National holidays) since you have sent the intention form, please contact to [gakusei.gakusei@ynu.ac.jp] at Student Support Division.

- ② Please inform the Student Support Division immediately in case applications have to be canceled due to failure especially to be accepted or to enroll at YNU.



#### (2) Notification of additional occupancy

Eligible Students in order will be contacted by either email or phone for additional occupancy.

The final notice date for additional occupancy :Friday, August 29.

※If current residents of Minesawa International Student Dormitory do not receive any contact from the student support division by the above final notice date, they must vacate their rooms by Friday September 19 (in the case your current occupancy period ends on September 19, 2025).

※The application will be invalidated at the point that the applicant apply to Ooka IR or Tokiwadai IR as well.

(Those applicants will be considered NOT APPLICABLE and not be contacted even though their turn comes around.)

#### (3) Room number announcement

Date: Monday, September 22 around noon

Place: Student Support Division website (<https://www.gakuseisupport.ynu.ac.jp/>)

※The room numbers will be announced with the application receipt number in numerical order.

※If applicants who have been residing in Minesawa International Student Dormitory win the lottery, they will not have to move out in September 2025 and can keep staying at the same room.





#### (4) Collect your room key

Your room key is ready to be picked up on and after October 1. Directly go the Minesawa dormitory office to collect your room key during the business hours\*.

\*See [4 Accommodations] on page 2 for the business hours

#### «NOTICE»

- The earliest move-in date is Wednesday, October 1, 2025. Dormitories does not keep your belongings before October 1 either.
- Be sure to strictly follow your real estate agent's or landlord's procedures when you move out your current housing. In addition, you must find your accommodations between the dates of moving out of your current residence and moving into Minesawa International Student Dormitory.

«For Current Ooka IR/Tokiwadai IR residents moving into minesawa International Student Dormitory»

- A notification of your desired move-out date to Ooka and Tokiwadai IR office is required at least one month in advance.

**【The contract end date is September 25.】**

(Note) If you do not move out from Ooka IR or Tokiwadai IR by September 25, you will lose the right of moving and forfeit your permission of live in Minesawa International Student Dormitory.

#### 8. Documents to be submitted after permitted to move into the dormitory

(\*Permitted occupants must read)

※In addition to direct bringing and mailing, you can also submit data (document scan or photo) by e-mail.

- (1) 【Non-regular students(Research students etc.)】 Be sure to submit the document ① below to the Student Support Division before moving in.

【Regular students】 After you take an annual health examination at YNU (in campus exam), submit the result copy as soon as you obtain.

※Notice regarding the Yokohama National University Regular Health Exam

<https://www.hoken.ynu.ac.jp/english/index.html>

Document to be submitted	Notes
① Copy of health certificate	• Must be issued within the past 12 months

※If you are a regular student and do not take the annual YNU health exam, take an exam at outside clinic by your own expense and submit the result copy.

※If you need a "Health Check Certificate" form, you can download from the website below. (Different formats are also accepted only when all requirements are included.

URL: <https://www.gakuseisupport.ynu.ac.jp/dormitory/foreign/resident/#submit>

※Continuous residents after October 2025 who submitted after April 2025 do not have to submit the result.

- (2) Be sure to submit the document ② below to the Student Support Division by Friday, October 31.

Document to be submitted	Notes
② Copy of health insurance card Black out 2 digits and 8 digits numbers on top of the card	• You must have health insurance to live in Japan • The address on the insurance card should be the Minesawa International Student dormitory address

※Continuous residents after October 2025 who submitted after April 2025 do not have to submit .

- (3) An occupancy form, a pledge with advisor's seal and other necessary documents should be submitted to your Minesawa dormitory office promptly after moving in.



## 9. Privacy Policy

Personal information submitted will be used for occupancy procedures and management and operation during occupancy.

## 10. Condition of the room in Minesawa International Student Dormitory

When move in, please note the followings,

Repairs and replacements are performed according to the degree of damage.

Therefore, facilities for each building and the status in each room may be different.

As rooms are allocated at random by YNU, it is not possible to change once decided.

### Contact:

Yokohama National University  
Student Support Division,  
Student Affairs and International Strategy Department  
Located 2F, Student Center

Address: Tokiwadai 79-8, Hodogaya Ward, Yokohama 240-8501  
Tel: 045-339-3190 (Business hours: 8:30-12:45, 13:45-17:00)

Website: <https://www.gakuseisupport.ynu.ac.jp/dormitory/>

E-mail: [gakusei.gakusei@ynu.ac.jp](mailto:gakusei.gakusei@ynu.ac.jp)

